- Log into your parent portal account. If you do not have a parent portal account, please contact your student's current school.
- On the left-hand side of your screen, select
  More. Then select Course Registration.
  (See figure below)

Today	More	
Calendar		
Assignments	Address Information	>
Grades	Assessments	>
Grade Book Updates	Course Registration	>
Attendance	Demographics	>
Schedule	Family Information	>
Fees Penorts	Health	>
Message Center	Important Dates	>
More	Lockers	>
	Transportation	>
	Parking Permit	>

Then select North Forsyth High School



- The next screen will show you your student's recommended courses for next year. These will be listed under **Required**. You will also notice at the top of the screen a percent complete bar and Units (xx/xx). Each course is comprised of units. Normally, a yearlong course equals 6 units and a semester course equals 3 units. You will be able to select elective courses until you reach the maximum of 42 units. All courses requested after the 42 units will be Alternate Courses.
- At the bottom of the screen is a blue box-Add Course. Select this box.



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< Back

71% complete

 The next screen will list all elective course options. If you know the course number or name, you can type it in the search bar. If you see it listed, **select** the arrow next to the course name.

#### • If Course History

appears, this means the student has already taken or is currently taking the course. Do not select this course. Click the back button and make another choice.

Add	Course	
		٩
ACTION	COURSE NAME	UNITS
+	Basic Agricultural Science	6 >
+	Food Nutrition and Wellness	6 >
+	General PE I 60065y	6 >
+	Intro To Digital Media	6 >
+	Intro to Digital Technology 708205y	6 >
+	Marketing Principles	6 >
+	Psychology 40305s	3 >
+	Sociology	3 >
< Bac	k	
71%	complete	Units: 30/42
708	205y - Intro to Digital Technology	
Cours Units	se Average - Career Tech Credits: 1.000	
No co	ourse description.	
Cou	rse History	
Year:	2019-2020	

Units: 30/42

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Grade: 11

Term:

Score:

Year: 2019-2020 Grade: 11 Term: Score: 95

•	If you do not see
	Course History,
	then you can
	select either <b>Add</b>
	Request or Add
	Alternate at the
	bottom.

< Back				
71% complete		-	Units:30/42	
702745y - Marketing	Principles			
Course Average - Career Teo Units: 6	h Credits: 1.000			
No course description.				
Add Request Add Altern	ate			

• Once you select the course, it will put a red X next to that course. If you selected the course in error or would like to change your selection, just select the course again and a pop up screen will appear asking if you would like to delete the course request.

< Back			
86% c	omplete	Units: 3	80/42
Add	Course		
Searc	ch Courses		Q
ACTION	COURSE NAME	UNITS	
+	Basic Agricultural Science 700105y	6	>
+	Food Nutrition and Wellness 702105y	6	>
+	General PE I 60065y	6	>
+	Intro To Digital Media 703305y	6	>
X	Intro to Digital Technology (REQ)	6	>
+	Marketing Principles 702745y	6	>
+	Psychology 40305s	3	>
+	Sociology 40315s	3	>

Delete Request	×
Would you like to delete this course re Intro to Digital Technology <sup>708205y</sup>	equest?
Delete	ancel

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· Once you have selected enough courses, the completion bar at the top is 100% complete. You will need to **select at** least 3 alternate courses. You will follow the same procedure you did when you selected your elective requests, except choose alternate.

 Once that is complete, select the **Back** arrow at the top to return to the course request page. This will bring you back to the main screen and show you all courses requested and alternated. Double check your Required, Requested, and Alternate selections and then select the print button at the bottom of this page.

Back		
00% complete	Units:30/42	
60065y - General PE I		
Course Average - Elective OR CORE Elective Credits: 1.000 Inits: 10		
lo course description.		

Course Requests				
COURSE NAME			UNITS	
•	REQUIRED			
Advanced Composition			6	>
Calculus 20315y			6	>
American Government			3	>
Economics 40205s			3	>
Mastery Band IV 801765y			6	>
Forensic Science 30445y			6	>
~	REQUESTS	4		
Marketing Principles 702745y			6	>
Psychology 40305s			3	>
Sociology 40315s			3	>
~	ALTERNATES	+	_	
Food Nutrition and Wellness 702105y			6	>
	/			



## Scheduling 101

To ensure that NFHS is able to properly staff and schedule students for the 2025-2026, students and families need to review their schedules in detail during the elective selection and course waiver window. Students should consider their extracurricular involvement, balance of schedule, as well as the specific courses that they are requesting.

#### Early January 2025

 Core academic teachers will complete recommendations for students. Teachers spend significant time considering work ethic, grades, and scores. We encourage students and parents to consider these recommendations and reach out to teachers with questions.

#### January 23, 2025- January 30, 2025

• Students will complete the online elective portal and any course waiver requests (for courses they were not recommended for) during the open portal window.

#### February 2025

 Counselors will meet one on one with every current NFHS student through English classes at North Forsyth High School. Current NFHS students may reach out to their individual counselor to schedule an appointment, if they do not have an English class on campus.

#### March 3, 2025- March 7, 2025

- The portal will open for View Only for students to view their course requests and ensure that all waivers and application based classes have been processed correctly. After this point, schedule corrections will only be considered if it meets one of the schedule correction criteria. Change Requests will no longer be considered. August 2025
  - Following the release of schedule in the summer, students will only be able to request a schedule correction for the below reasons. Following the end of the schedule correction window, schedule corrections will no longer be considered.

# All students should carefully consider their course selections in the spring, as NFHS will only allow schedule corrections for the following reasons:

- The student has already earned credit in the course.
- The student has not met the course prerequisites.
- The student needs a specific class to complete a pathway.
- The student has a dual enrollment conflict.
- A Senior needs a specific class to graduate.
- Administrative balancing of classes.
- All other requests will be denied. If a student waives into a class during the waiver process, they will not be eligible to waive back out.
   Department chairs and counselors will review all waiver requests.



#### **Self-Pay Courses**

## F RSYTH COUNTY SCHOOLS **UPDATES TO SELF-PAY**



#### WHAT ARE THE CHANGES TO **COURSE CREDITS?**

There is now a limit to the number of self-pay courses FCS will post to a student's transcript and factor into the GPA.

Students in grades 9-12 may earn up to 1 (.5/.5 or 1) high school credit for self-pay online courses (GAVS or FVA only) outside their regular school schedule per semester (Fall, Spring, & Summer) to be added to the high school transcript and factored into the overall GPA.

Dual Enrollment courses, funded through GAfutures (up to 30 hours), will be added to the student's transcript and factored into the overall weighted GPA.

Self-pay Dual Enrollment courses in the high school schedule will be added to the student's transcript but will NOT be factored into the overall GPA.

> PLEASE PAY CLOSE ATTENTION TO YOUR HIGH SCHOOL'S REGISTRATION DATES AND DIRECTIONS WHEN REGISTERING FOR 2025-26 COURSES.

**COURSE CREDITS** 



#### WHO WILL THESE CHANGES IMPACT?

Changes will apply to current freshmen (Class of 2028) and all following graduation cohorts.

WHEN WILL THESE CHANGES TAKE EFFECT?

when

Changes will take effect beginning the summer term of 2025.







